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PRACTICAL LEGAL TRAINING (POSTGRADUATE DIPLOMA IN LEGAL PRACTICE) PROGRAMME & CERTIFICATE IN PARALEGAL

ACADEMIC YEAR 2023/2024 – 2024/2025 PROVISIONAL ALMANAC FOR THE THIRTY FIFTH-THIRTY SEVENTH (35TH – 37TH) COHORTS

		HORT FIRST SEMESTER BEGINS ARY – 14thJULY 2023		35 TH COHORT SECOND SEMESTER BEGINS 2ND JANUARY - 16 th JUNE 2023		
Week	Dates	Description of Activity	Week	Dates	Description of Activity	
Week 1	2 nd - 6 th Jan. 2023	Registration	Week 28	2 nd - 6 th Jan. 2023	✓ Vacation Continues ✓ Field Placement Arrangements CLASSROOM INSTRUCTION CONTINUES (PARALEGAL	

Week 2	9 th - 13 th Jan. 2023 12 th Jan. Zanzibar Revolution) TRAINING PREPARATION FOR 36 TH COHORT AND RETREAT	Registration	Week 29	9 th -13 th Jan.2023 (12 th Jan. Zanzibar Revolution)	✓ Vacation Continues Field Placement Arrangements CLASSROOM INSTRUCTION CONTINUES (PARALEGAL
Week 3	16 th - 20 th Jan. 2023 TRAINING PREPARATION FOR 36 TH COHORT AND RETREAT	Orientation			
Week 4	23 rd - 27 th Jan. 2023	 ✓ Classroom Practical Instruction commences LS 101-A ✓ Classroom Practical Instruction commences LS 110-B 	Week 30	16 th - 20 th Jan. 2023	Field Placement (First Rotation) begins END OF FIRST SEMESTER EXAMS COMMENCE (PARALEGAL)
Week 5	30 th Jan3 rd Feb. 2023	✓ Classroom Practical Instruction continues <i>LS 110-A</i> Classroom Practical Instruction continue <i>LS 101-B</i>	Week 31	23 rd - 27 th Jan. 2023	Field Placement Continues END OF FIRST SEMESTER EXAMS CONTINUE END OF FIRST SEMESTER (PARALEGAL)
Week 6	6 th - 10 th Feb. 2023	 ✓ Classroom Practical Instruction continues LS 101 Seminar -A & B 10th Feb. LS 101 Mock Trial 	Week 32	30 th Jan3 rd Feb. 2023 SECOND SEMESTER PARALEGAL BEGINS	Field placement continues FIELD PLACEMENT ARRANGEMENTS (PARALEGAL)

Week 7	13 th -17 th Feb. 2023	 ✓ 13th Feb. 2023 LS 101 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continues LS 109-A ✓ Classroom Practical Instruction continues LS 102-B 	Week 33	6 th - 10 th Feb. 2023	✓ Field Placement continues FIELD PLACEMENT ARRANGEMENTS (PARALEGAL)
Week 8	20 th - 24 th Feb. 2023	 ✓ Classroom Practical Instruction continues LS 109-B ✓ Classroom Practical Instruction continues LS 102-A 	Week 34	13 th -17 th Feb. 2023	Field placement continues FIELD PLACEMENT BEGINS (PARALEGAL)
Week 9	27 th Feb 3 rd Mar. 2023	✓ Classroom Practical Instruction continues LS 102 Seminar A&B	Week 35	20 th - 24 th Feb. 2023	Field Placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 10	6 th -10 th Mar. 2023	 ✓ 6th Mar. 2023 LS 102 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continues LS 104 -A ✓ Classroom Practical Instruction continues LS 103 -B 	Week 36	27 th Feb 3 rd Mar. 2023	Field placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 11	13 th - 17 th Mar. 2023	 ✓ Classroom Practical Instruction continues LS 104 -B ✓ Classroom Practical Instruction continues LS 103 -A 	Week 37	6 th -10 th Mar. 2023	Field placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 12	20 th - 24 th Mar. 2023	 ✓ Classroom Practical Instruction continues LS 104 Seminar A&B ✓ 24th Mar. (LS 104 Module Mock Trial 	Week 38	13 th - 17 th Mar. 2023	Field placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 13	27 th - 31 st Mar. 2023	✓ 27 th Mar. 2023 LS 104 ICA (07.30 - 09.00AM)	Week 39	20 th - 24 th Mar. 2023	Field placement continues (Reporting at

		 ✓ Classroom Practical Instruction continues LS 105-B ✓ Classroom Practical Instruction continues LS 110-A 			the Second Field Placement Station) FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 14	3 rd - 7 th April 2023 (7 th Apr. Karume day, Good Friday)	 ✓ Classroom Instruction continues LS 105-A ✓ Classroom Instruction continues LS 110-B 	Week 40	27 th - 31 st Mar. 2023	Field placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 15	10 th - 14 th Apr. 2023 (10 th Apr. Easter Monday)	 ✓ Classroom Practical Instruction continues LS 105 Seminar A & B ✓ 14th Apr. LS 105 Module Mock Trial 	Week 41	3 rd - 7 th April 2023 (7 th Apr. Karume day, Good Friday)	Field placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 16	17 th -21 st Apr. 2023	 ✓ 17th Apr. 2023 LS 105 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continue LS 106-A ✓ Classroom Practical Instruction continue LS 109-B 	Week 42	10 th - 14 th Apr. 2023 (10 th Apr. Easter Monday)	✓ Field placement continues FIELD PLACEMENT CONTINUES (PARALEGAL)
Week 17	24 th April - 28 th Apr. 2023 (26 th Apr. Union Day)	 ✓ Classroom Practical Instruction continue LS 106-B ✓ Classroom Practical Instruction continue LS 109-A 	Week 43	17 th -21 st Apr. 2023	✓ Field placement Continues FIELD PLACEMENT CONTINUES (PARALEGAL)

Week 18	1 st - 5 th May 2023 (1 st May Worker's Day)	✓ Classroom Practicecontinues LS 100B		Week 44	24 th April - 28 th Apr. 2023 (26 th Apr. Union Day)	Field placement Continues FIELD PLACEMENT CONTINUES (PARALEGAL) (FINAL WEEK)
Week 19	8 th - 12 th May 2023	 ✓ 8th May 2023 LS (07.30 - 09.00) ✓ Classroom Practice continues LS 10 ✓ Classroom Practice continues LS 10 	4M) ical Instruction 7-B ical Instruction	Week 45	1 st - 5 th May 2023 (1 st May Worker's Day)	Field placement continues CLASSROOM INSTRUCTION COMMENCES (PARALEGAL)
Week 20	15 th - 19 th May 2023	 ✓ Classroom Practicontinues LS 10° ✓ Classroom Practicontinues LS 10° 	7-A ical Instruction	Week 46	8 th - 12 th May 2023	Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 21	22 nd - 26 th May 2023	 ✓ Classroom Practicontinues LS 10° & B ✓ 26th Jun. LS 10° 	7 - Seminar A	Week 47	15 th - 19 th May 2023	Field placement continues (Final Week) CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 22	29 th May - 2 nd Jun 2023.	 ✓ 29th May 2023 L (07.30 - 09.00) ✓ Classroom Practicontinues LS 108 ✓ Classroom Practicontinues LS 110 	4 <i>M)</i> ical Instruction 8 -A ical Instruction	Week 48	22 nd - 26 th May 2023	✓ Submission of Field Placement Log Sheets and Reports Final Exams Preparation CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 23	5 th - 9 th Jun 2023	✓ Classroom Practi continues LS 110		Week 49	29 th May - 2 nd Jun 2023	Final exams COMMENCE

Week 24	12 th - 16 th Jun. 2023	✓ Classroom Practical Instruction continues LS 108 - B Classroom Practical Instruction continues - Seminar LS 108 - A & B	Week 50	5 th - 9 th Jun 2023	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL) Final exams continue CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 25	19 th -23 rd Jun. 2023	 ✓ 19th Jun. 2023 LS 108 ICA (07.30 - 09.00AM) ✓ Exams Preparation 	Week 51	12 th - 16 th Jun. 2023	✓ Oral Practical exercises End of Academic Year CLASSROOM INSTRUCTION CONTINUES (PARALEGAL) DEMIC YEAR 35 TH
Week 26	26 th - 30 th Jun. 2023 (29 th Jun. Eid al Adha)	✓ Final Exams for LS 103,✓ LS 109, & LS 110			HORT.
Week 27	3 rd - 7 th Jul. 2023 (7 th Jul. Saba Saba Holiday)	✓ Written Practical Exercises COMMENCE			
Week 28	10 th -14 th Jul. 2023	 ✓ Written Practical Exercises CONTINUE ✓ End of First Semester ✓ Vacation commencement ✓ Field Placement Arrangements 			
	OF 36 th COHO STER	RT FIRST			

✓ SECOND SEMESTER 36 th COHORT BEGINS ✓ 24 th July 2023 - 5 th Jan. 2024		✓ 37TH COHORT FIRST SEMESTER BEGINS ✓ 19 th Jun. 2023 - 19 th Jan. 2024			
Week	Dates	✓ Description of Activity			
Week 29	17 th - 21 st Jul. 2023	✓ Vacation✓ Field Placement Arrangements	Week	Dates	Description of Activity
Week 30	24 th - 28 st Jul. 2023	 ✓ Field Placement (First Rotation) begins 	Week1	19 th -23 rd Jun. 2023	Registration CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
Week 31	31 st Jul 4 th Aug. 2023	✓ Field Placement✓ Continues	Week 2	26 th - 30 th Jun. 2023 (29 th Jun. Eid al Adha) TRAINING PREPARATION FOR 37 TH COHORT AND RETREAT	Registration CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
			Week 3	3 rd - 7 th Jul. 2023 (7 th Jul. Saba Saba Holiday) TRAINING PREPARATION FOR 37 TH COHORT AND RETREAT	Orientation CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)
			Week 4	10 th -14 th Jul. 2023	SECOND SEMESTER EXAMS COMMENCE, SUBMISSION OF FIELD PLACEMENT LOG SHEETS AND REPORTS (PARALEGAL)

Week 32	7 th - 11 th Aug. 2023 (8 th Aug. Nane nane Holiday)	✓ Field placement continues	Week 5	17 th - 21 st Jul. 2023	✓ Classroom Practical Instruction continues LS 110 SECOND SEMESTER EXAMS CONTINUE, END OF ACADEMIC YEAR. (PARALEGAL)
Week 33	14 th - 18 th Aug. 2023	✓ Field placement continues	Week 6	24 th - 28 th Jul. 2023	✓ Classroom Practical Instruction continues LS 102
Week 34	21 st - 25 th Aug. 2023	✓ Field placement continues	Week 7	31 st Jul 4 th Aug. 2023	 ✓ Classroom Practical Instruction continues LS 102 Seminar 4th August Mock Trial
Week 35	28 th Aug 1 st Sept. 2023	✓ Field Placement continues	Week 8	7 th - 11 th Aug. 2023 8 th Aug. Nane nane Holiday)	 ✓ 7th Aug. 2023 LS 102 ICA (07.30 - 09.00AM) Classroom Practical Instruction continues LS 101
Week 36	4 th - 8 th Sept. 2023	✓ Field placement continues	Week 9	14 th - 18 th Aug. 2023	✓ Classroom Practical Instruction continues LS 101 Seminar 18 th August Mock Trial
Week 37	11 th - 15 th Sept. 2023	✓ Field placement continues.	Week 10	21 st - 25 th Aug. 2023	✓ 21 st Aug. 2023 LS 101 ICA (07.30 - 09.00AM)

					 ✓ Classroom Practical Instruction continues LS 110 25th Aug. LS 110 Moot Court
Week 38	18 th - 22 nd Sept. 2023	✓ Field placement continues (Reporting at the Second Field Placement Station)	Week 11	28 th Aug 1 st Sept. 2023	✓ Classroom Practical Instruction continues LS 103
Week 39	25 th - 29 th Sept. 2023 (27 th Sept. Maulid Holiday)	✓ Field placement Continues REGISTRATION (PARALEGAL)	Week 12	4 th - 8 th Sept. 2023	✓ Classroom Practical Instruction continues LS 103
Week 40	2 nd - 6 th Oct. 2023	 ✓ Field placement continues ORIENTATION (PARALEGAL) 	Week 13	11 th - 15 th Sept. 2023	✓ Classroom Practical Instruction continues LS 104
Week 41	9 th -13 th Oct. 2023	✓ Field placement continues CLASSROOM INSTRUCTION COMMENCES (PARALEGAL)	Week 14	18 th - 22 nd Sept. 2023	 ✓ Classroom Instruction continues LS 104 Seminar 22nd Sept. LS 104 Mock Trial
Week 42	16 th - 20 th Oct. 2023	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 15	25 th - 29 th Sept. 2023 (27 th Sept. Maulid Holiday)	 ✓ 25th Sept. 2023 LS 104 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continues LS 105

Week 43	23 rd - 27 th Oct. 2023	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 16	2 nd - 6 th Oct. 2023	✓ Classroom Practical Instruction continue LS 105 Seminar 6 th Oct. LS 105 Module Mock Trial
Week 44	30 th Oct 3 rd Nov. 2023	✓ Field placement Continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 17	9 th -13 th Oct. 2023	 ✓ 9th Oct. 2023 LS 105 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continue LS 108
Week 45	6 th - 10 th Nov. 2023	✓ Field placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 18	16 th - 20 th Oct. 2023	✓ Classroom Practical Instruction continues LS 108 Seminar 20 th Oct. LS 108 Module Mock Trial
Week 46	13 th - 17 th Nov. 2023	✓ Field Placement continues CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 19	23 rd - 27 th Oct. 2023	✓ 23 rd Oct. 2023 LS 108 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continues LS 106
Week 47	20 th - 24 th Nov. 2023	Submission of Field Placement Log Sheets and Reports and Preparation for examinations	Week 20	30 th Oct 3 rd Nov. 2023	✓ Classroom Practical Instruction continues LS 106 Seminar 3 rd Nov. LS 106 Module Simulation
		CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)			

Week 48	27 th Nov 1 st Dec. 2023	✓ Final Exams commence CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 21	6 th - 10 th Nov. 2023	 ✓ 6th Nov. 2023 LS 106 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continues LS 107
Week 49	4 th - 8 th Dec. 2023	 ✓ Final Exams continue ✓ Oral Practical exercises End of Academic Year END OF ACADEMIC YEAR 36TH COHORT. ✓ INSTRUCTION CONTINUES (PARALEGAL) 	Week 22	13 th - 17 th Nov. 2023	✓ Classroom Practical Instruction continues LS 107 Seminar 17 th Nov. LS 107 Simulation
Week 50	11 th -15 th Dec. 2023 18 Th - 22 nd Dec. 2023	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL) Christmas Holiday	Week 23	20 th - 24 th Nov. 2023	 ✓ 20th Nov. 2023 LS 107 ICA (07.30 - 09.00AM) ✓ Classroom Practical Instruction continues LS 109
	25 th -29 th Dec. 2023	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 24	27 th Nov 1 st Dec. 2023	Classroom Practical Instruction continues LS 109
	1 st - 5 th Jan. 2024	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 25		✓ Exams Preparation

(1 st Jan. New Year)			4 th - 8 th Dec. 2023	
8 th -12 th Jan. 2024 (12 th Jan. Zanzibar Revolution)	CLASSROOM INSTRUCTION CONTINUES (PARALEGAL)	Week 26	11 th -15 th Dec. 2023	 ✓ Final Exams for LS 103, LS 109, & LS 110 ✓ Written Practical Exercises COMMENCE
15 th -19 th Jan. 2024	END OF FIRST SEMESTER EXAMS COMMENCE (PARALEGAL)	Week 27	18 Th - 22 nd Dec.2023	✓ Written Practical Exercises CONTINUE✓ End of First Semester
			END OF FIR	ST SEMESTER
22 nd -26 th Jan. 2024	END OF FIRST SEMESTER EXAMS CONTINUE END OF FIRST SEMESTER (PARALEGAL)	Week 28	25 th -29 th Dec. 2023 (25-26 Dec. Christmas Holiday)	 ✓ Vacation begins Field Placement Arrangements
29 th Jan2 nd Feb. 2024		Week 29	1 st - 5 th Jan. 2024 (1 st Jan. New Year)	✓ Vacation begins Field Placement Arrangements
		Week 30	8 th -12 th Jan. 2024 (12 th Jan. Zanzibar Revolution)	✓ Vacation continues Field Placement Arrangements

KEY TO COURSES: LS 101: Advocacy Skills; LS 102: Professional Practice and Ethics; LS 103: Legal Drafting Skills and Techniques; LS 104: Criminal Procedure and Practice; LS 105: Civil Procedure and Practice;		LS 106: Practical Aspects of Commercial Law; LS 107: Conveyancing; LS 108: Probate, Administration of Estates and Trusts; LS 109: Basic Leadership, Management and Accounting for Lawyers; LS 110: Legal Aid and Human Rights Advocacy	
PLT04204 PLT04205 PLT04207 PLT04209 PLT04211 PLT04214 PLT04215	Labour and Employment Relations Disability and the Law Criminal Law and Procedure Law and Domestic Relations Basic Human Rights and Duties Office Practice Life Skills Field Practical Training	PLT04113 PLT04112 PTL04110 PTL04108 PLT04106 PTL04103 PLT04101	Fundamentals of Sociology Fundamentals of Psychology Basic Computer Application Justice System and Dispute Resolution Civil Procedure and Obligations Land Law and Administration Fundamentals of Paralegalism
NB: VENUE for Paralegal as assigned			

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